

RED TEMPS

MAKING YOUR LIFE EASIER



PAYROLL NUMBER – 01376 507844
 TEMPS DESK – 01376 507820

Candidate Name	
Client	

Week Commencing		Job Role	
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	Start Time	Finish Time	Breaks	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

TOTAL WEEKLY HOURS	
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<p><u>Client Signature</u></p> <p>Name: _____</p> <p>Signature: _____</p> <p>Date: _____</p>

ALL **SIGNED** TIME SHEETS MUST BE RECEIVED BY 12 NOON ON MONDAYS

ANY UNSIGNED TIME SHEETS OR TIME SHEETS NOT RECEIVED BY THIS TIME **WILL NOT BE PAID**